



Sun and Stars Montessori School

## EXTENDED CARE AGREEMENT 2023-24

**Extended Care is available to children enrolled full-time Monday - Friday 3-5pm**

**Location:** Playground or Room #4

**Pick-up:** outside of the playground gate. Teacher will walk child to parent. Parents may pick-up anytime, before 4:55pm. Pick-up at 5:01 is considered "late" and fees (below) will be assessed.

If you do not see the small table near the playground gate, then proceed to the door of Room #4 (church side) where a teacher will bring your child to you.

**Snack:** At approximately 4pm. Please pack a little extra in their lunch or a separate aftercare snack.

**Tuition rate:** Contracted Extended Care will be paid by monthly automatic credit card in advance as a flat monthly fee, in addition to monthly tuition. Rates are averaged and incorporate other holiday closure. The fees will not be reduced if a student does not attend on a scheduled day.

Unfortunately, **drop-ins will not** be accommodated for the 23-24 school year.

**Sibling Discount:** A sibling discount of 10% will be given on the lowest sibling's monthly fee.

**Late Fees:** A late fee of \$20.00 will be assessed for children not picked up before 5:00 PM, and \$10.00 for every 5-minute increment after 5:10pm thereafter. For example, if a parent picks-up at 5:15, the late fee will total \$30.

**Termination of Contract:** For Sun and Stars Montessori School to manage costs and staffing needs, we require 30 days advance notice if you wish to cancel an extended day contract.

**Participation:** In the event that participation in Extended Care does not support its cost to Sun and Stars, parents will be given 30 days minimum advance notice that the service will be terminated.

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### AGREEMENT

I agree to enroll my child, \_\_\_\_\_ in Extended Care daily from 3-5pm.

I have read and agree to the terms described above and that Extended Care fees agreed to below as well as late pick-up fees will be added to my monthly tuition invoice.

M-Th 3-5pm \$620/mo

M-F 3-5pm \$725/mo

T/Th 3-5pm \$330/mo

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date